

Enrolling Children in Chapel Hill-Carrboro Schools

www.chccs.k12.nc.us

Registration & Enrollment

To find out which school your children will attend, go to the website and look under “school assignment maps.” Public school enrollment is based on where you live. Once you know your children’s school assignment, you must fill out three forms (available on the website or at the Lincoln Center) and take them to the Lincoln Center. You do not need to take your child with you.

Lincoln Center
750 South Merritt Mill Road
Chapel Hill NC 27516

8am – 12noon, and 1 – 4:30pm
Monday - Friday

Children may begin school 2-3 days after registering and education is mandatory through 12th grade (age 18).

You must bring the following to the Registry:

- **Proof of Residence**

You must show proof of residence in the Chapel Hill-Carrboro City School District by providing a copy of your rental lease or your deed of ownership. A final sales contract or contract to purchase is also acceptable.

- **Passport & School Records**

You must show your original or certified copies of your children’s birth certificates. If these are missing, you must provide their passports. Academic records from previous schools may also be required so please bring these with you.

- **Medical & Immunization Records**

You have 30 days after your children are enrolled to submit their full medical and immunization records to the school. If you fail to do this, your children will be removed from school until their records are filed.

- **(Recommended) Registration Forms**

You will need to fill out the registration form, an acknowledgment of required immunization form, a home language survey, and (if your child is entering kindergarten) a health assessment form completed by a doctor or health clinic. Copies of these forms are available at the Registrar’s office, but they are also available online at www.chccs.k12.nc.us under the “Registration” section. It may be helpful to print out copies and fill them out at home rather than doing this in the office.

Immunizations

North Carolina requires proof of the following immunizations for all children entering daycare centers or schools:

- 5 DTP/DT (Diphtheria, Tetanus, Pertussis) vaccinations
 - If 4th dose is given after 4th birthday, 5th dose not required.
- 4 oral polio vaccinations
 - If 3rd dose given after 4th birthday, 4th dose not required.
- 2 MMR (Measles, Mumps, Rubella) vaccinations
 - All must be after the 1st birthday
- 3 Hep B
 - For all students born on or after July 1, 1994

- 1 Varicella
 - All students born on or after April 1, 2001.

Additional Requirements for Kindergarten

- 1 Hib (Hemophilus influenzae, b)
 - Minimum of 1 dose required prior to 5th birthday
- Physical Exam
 - Must be by a NC licensed health care provider within 1 year prior to the start of kindergarten

Additional Requirements for Entering 6th Grade

- 1 Tdap (Tetanus, diphtheria, acellular pertussis)
 - One booster dose of Tdap is required if five (5) years or more have passed since the last dose of tetanus-containing vaccine

The Orange County Health Department provides free required immunizations for children up to age 18 and staff nurses can also provide information on worldwide immunization requirements or provide documentation of vaccinations given in other countries. If your child’s immunization records are not translated and certified for legal use in the United States, we strongly recommend you visit this clinic before registering. No appointment is necessary.

2501 Homestead Road
 Chapel Hill NC 27516
 919.968.2022

Mon, Tues, Wed and Fri, 8am-5pm
 Thursdays 8am-6:30pm
www.orchd.com/index.asp

School Buses

School buses pick up children in the morning and drop them off at home after school. Bus routes are published in the Chapel Hill newspaper on the Sunday before school starts, or you may call the Transportation Department at 919.942.5045. If you send your children to a school outside of your district, then you are responsible for their transportation.

Kindergarten

Children who will be five years old on or before 16 October must attend kindergarten.

School Calendars

All Chapel Hill schools operate on a traditional calendar. The traditional school calendar begins in mid-August and ends in early June of the following year.

<u>Elementary Hours</u>	<u>Middle School Hours</u>	<u>High School Hours</u>
7:50am-2:30pm	8:20am-3:10pm	8:45am-3:35pm

ESL Programs

All international students arriving from non-English-speaking countries who are not fluent in English must take a language placement test at the school they are attending. Ask the Registrar about this when you register your children. Each Chapel Hill school offers ESL courses for students whose native language is not English in order to help them achieve oral fluency and reading and writing competencies.